**Rubric for Presentation**

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| **PRESENTATION                                                                                                               POINTS** | | | | |
| **INTRODUCTION** | Incomplete introduction of self/subject.  Points 1-10 | Appropriate; claimed audience’s attention/highlighted main points.  Points 11-15 | Stimulating; original; clear/well expanded; prepared listeners fully.  Points 16-20 |  |
| **COMMUNICATING POINTS** | Incomplete accuracy of content of reading presented.  Points 1-10 | Sufficient for other students to obtain an accurate sense of the main points covered in the memorandum  Points 11-15 | High level of understanding and accurate sense of main points to express the points clearly and concisely  Points 16-20 |  |
| **SUPPORT**  **(VISUAL & VERBAL)** | Inadequate development/ errors/sloppy; awkwardly used, inadequate sources.  Points 1-10 | Adequate development; credible facts/supported or illustrated ideas, cited sources.  Points 11-15 | Comprehensive development/ stimulating; well timed; skillfully used, incorporated sources throughout.  Points 16-20 |  |
| **GESTURES** | Mechanical gestures, mechanical, exaggerated, poorly timed, distracting.  Points 1-10 | Appropriate gestures, aided communication.  Points 11-15 | Gestures enhanced presentation, spontaneous, natural, consistently reinforced meaning.  Points 16-20 |  |
| **EYE CONTACT** | Missing or partial eye contact; focused on visual-aids or notes.  Points 1-10 | Included most listeners; acceptable reference to notes.  Points 11-15 | Direct eye contact; random; rarely used notes.  Points 16-20 |  |
| **TOTAL POINTS:**   MEMORANDUM:    Total points possible: 100    Total points \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_    PRESENTATION:    Total points possible: 100    Total points \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | |